



Checklist

KRAV's Extra Requirements for Processing, Packaging & Handling

For verifying KRAV's extra requirements in the KRAV standards chapter 16 (edition 2019-20).

NAME OF OPERATOR (Processor/Packer/Handler):

Representative present at the audit (name):

Telephone:..... E-mail:

Location of production:

Product type/production:

ATTEST

To be signed by an independent auditor when all extra requirements are fulfilled.

I attest that the verification of the extra requirements has been carried out on-site at the location of the operator and that the products complies with all extra requirements in the KRAV standard referred to in this checklist.

Date of verification:

Name of auditor:.....

Telephone:..... E-mail:

Certification body or other entity:

Signature:

The verification shall be performed annually and this document is valid for 18 months from the date of signing.

Ways to Verify the Extra Requirements

This checklist shall be used to verify KRAV's extra requirements in chapter 16 for processing and packaging plants or any plant handling unpacked products.

A prerequisite is that the operator is certified according to Regulation (EC) 834/2007 or to equivalent production rules in accordance with Article 33 in (EC) 834/2007. The product shall always be accompanied by a valid EU-certificate.

You will find more information about KRAV's extra requirements at our webpage: www.krav.se/how-suppliers-can-fulfill-kravs-extra-requirements, and the KRAV Standards at: www.krav.se/krav-standards

The checklist shall be filled in and signed either by:

1. A person working as auditor at a certification body accredited for organic certification.

or

2. A person with experience from auditing according to standards for organic production or social responsibility, assigned by a KRAV-certified importer. It must be done by a person outside the company that is being audited.

KRAV has verification agreements with a number of Certification Bodies that can offer verification of KRAV's extra requirements, although any accredited certification body can use the checklists.

You will find a list of certification bodies with verification agreements here: www.krav.se/how-suppliers-can-fulfill-kravs-extra-requirements

The Operator must not use the KRAV-label, or state that the production is KRAV-certified. He or she can only state that KRAV's extra requirements in chapter 16 (for the type of production that the checklist covers) have been verified.

There are different checklists for the following type of production:

- Crop products – only for crops outside of the EU, EEA, USA, Canada, Australia, New Zealand and Japan.
- Sprouts, Mushrooms and Products from Greenhouses
- Wild Harvest Production
- Dairy products
- Egg products
- Meat products from cattle
- Meat products from pigs
- Meat products from sheep
- Meat products from poultry
- NOP-certified products

Depending on the products the specific checklists shall be enclosed.

The checklist is only valid as verification when all extra requirements are fulfilled. When asked for, the verification notes under each question, must be filled in.

For questions please contact: food@krav.se

It is the KRAV-certified importers responsibility to:

- Make a Labelling Agreement, if the products are KRAV-labelled by the operator.
- Ask for a GMO-free Certificate and/or GMO-analysis, for products with high risk for GMO.

More information: www.krav.se/extra-requirements-all-products

Part 1. Extra Requirements for the Ingredients/Products

The extra requirements shall to be verified for each ingredient/product. For multi-ingredient products one checklist shall be used for each product. For products with only one ingredient the checklist can be used for several products handled by the same operator.

Ingredient/Product 1

Supplier (name and country):

Country of primary production¹:

- Verification of the extra requirement is made with a checklist attached, see annex.
- Verification of the extra requirement is made through a certification/ system for supplier evaluation that KRAV recognize².
Please specify which:
- There are no extra requirements in the KRAV standard for this ingredient/product.

Ingredient/Product 2

Supplier (name and country):

Country of primary production¹:

- Verification of the extra requirement is made with a checklist attached, see annex.
- Verification of the extra requirement is made through a certification/ system for supplier evaluation that KRAV recognize².
Please specify which:
- There are no extra requirements in the KRAV standard for this ingredient/product.

Ingredient/Product 3

Supplier (name and country):

Country of primary production¹:

- Verification of the extra requirement is made with a checklist attached, see annex.
- Verification of the extra requirement is made through a certification/ system for supplier evaluation that KRAV recognize².
Please specify which:
- There are no extra requirements in the KRAV standard for this ingredient/product.

1.- Country in which the crop is produced or the animal brought up.

2.- Information on standards/systems for supplier evaluation recognized by KRAV: www.krav.se/how-suppliers-can-fulfill-kravs-extra-requirements

Ingredient/Product 4

Supplier (name and country):

Country of primary production¹ :

- Verification of the extra requirement is made with a checklist attached, see annex.
- Verification of the extra requirement is made through a certification/ system for supplier evaluation that KRAV recognize².
Please specify which:
- There are no extra requirements in the KRAV standard for this ingredient/product

Ingredient/Product 5

Supplier (name and country):

Country of primary production¹ :

- Verification of the extra requirement is made with a checklist attached, see annex.
- Verification of the extra requirement is made through a certification/ system for supplier evaluation that KRAV recognize².
Please specify which:
- There are no extra requirements in the KRAV standard for this ingredient/product

If there are more than five ingredients/products to be KRAV-certified, please add a supplement with the corresponding information for the remaining ingredients/products.

EU-organic or conventional ingredients (maximum 5%)

If there are ingredients which cannot be KRAV-certified:

- The ingredients are EU-organic and the operator has not been able to find a KRAV-certified ingredient of sufficient quantity or quality.

Ingredient(s):

- The ingredient(s) are conventional, and the National Authority have approved the ingredient(s). Approval document has been checked.

Ingredient(s):

Additives

- There are no additives
- The product contains the following additives:.....
- I have verified that the additives are permitted in KRAV-certified products of this kind.

See Appendix 2 Additives in KRAV's Standards www.krav.se/krav-standards

Part 2. Social Responsibility in Processing, Packing and Handling

- The operator (processing, packaging or handling plant) is situated in a country where policies on social justice are included in national legislation, and are exempt from the documentation requirement. (The exempted areas and countries are the EU, EEA, Switzerland, USA, Canada, Australia, New Zealand and Japan.)
- The operator has less than 10 employees, and are exempt from the documentation requirement.
- The operator is certified according to a KRAV recognized standard for social responsibility or evaluated according to a KRAV recognized system for supplier evaluation³. (Certificate or corresponding document shall be sent to the buyer.)

If any of the conditions above are fulfilled, you do not have to fill in the checklist for social responsibility below.

16.4 Social Responsibility – Checklist

	Fulfilled	Not fulfilled
16.4.2 National legislation on labour law must be complied with.	<input type="checkbox"/>	<input type="checkbox"/>
Verified through (e.g. documentation, ocular inspection, worker interviews):		
.....		
16.4.3 Products cannot be KRAV-certified if there are human rights violations associated with the production. Activities where production takes place must comply with the ILO core conventions, the UN Convention on the Rights of the Child, and the UN Universal Declaration of Human Rights. (K)	<input type="checkbox"/>	<input type="checkbox"/>
Verified through (e.g. documentation, ocular inspection, worker interviews):.....		
.....		
16.4.4 Forced or involuntary labour is prohibited.	<input type="checkbox"/>	<input type="checkbox"/>
Verified through (e.g. documentation, ocular inspection, worker interviews):.....		
.....		
16.4.5 Employees must be treated equally, provided with the same opportunities and not be subjected to discrimination.	<input type="checkbox"/>	<input type="checkbox"/>
Verified through (e.g. documentation, ocular inspection, worker interviews):.....		
.....		
16.4.6. It is prohibited to employ children under 15 years of age. (K) ILO's exception for limited extra work in accordance with ILO convention 138 applies.	<input type="checkbox"/>	<input type="checkbox"/>
Verified through (e.g. documentation, ocular inspection, worker interviews):.....		
.....		

3.- Information on standards/systems for supplier evaluation recognized by KRAV: www.krav.se/how-suppliers-can-fulfill-kravs-extra-requirements

16.4 Social Responsibility – Checklist

Fulfilled Not fulfilled

16.4.7 When child and young employees under 18 years of age are hired, it must be ensured that:

- the work is not harmful to their health or development
- the number of hours or scheduling of work does not affect their school attendance.

Verified through (e.g. documentation, ocular inspection, worker interviews):.....

16.4.8. Employees must have the opportunity to organize and the right to collective bargaining.

Verified through (e.g. documentation, ocular inspection, worker interviews):.....

16.4.9. Employers must comply at the least with the alternative which follows that most benefits employees:

- the statutory minimum wage in each respective country or
- the industry standard implemented through collective bargaining agreements.

Verified through (e.g. documentation, ocular inspection, worker interviews):.....

16.4.10. National legislation regarding working hours and overtime must be complied with.

Verified through (e.g. documentation, ocular inspection, worker interviews):.....

16.4.11. The work environment must be safe and not present a health risk.

Verified through (e.g. documentation, ocular inspection, worker interviews):.....

16.4.12. All employees must have a binding employment contract.

Verified through (e.g. documentation, ocular inspection, worker interviews):.....

Detailed Information on Non-Compliances

If any of the extra requirements are not fulfilled, please describe what's deviating. If appropriate, you are encouraged to make recommendations on possible measures. This may be useful information for the operator and the KRAV-certified importer.

Please observe that the checklist shall not be signed at the front page when one or more requirements are not fulfilled.

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Name of auditor:.....

Telephone:..... E-mail:

Certification body or other entity:

Date of verification:..... Signature: